



17555 PEAK AVENUE MORGAN HILL CALIFORNIA 95037

**Draft**

**LIBRARY COMMISSION MEETING MINUTES**

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**MORGAN HILL CITY HALL**  
Council Chambers  
17000 Monterey Road  
Morgan Hill, CA 95037

**LIBRARY COMMISSION**

Chair  
Vice-Chair  
Commission Member  
Commission Member  
Commission Member  
Commission Member  
Commission Member  
Commission Member

Jeanne Gregg  
Charles Dillmann  
Kathleen Stanaway  
Charles Cameron  
George Nale  
Einar Anderson  
Ruth Phebus  
Bert Berson  
John Macchia

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**MONDAY, JULY 12, 2004**

**7:15 P.M.**

**CALL TO ORDER**

Chair Gregg

**ROLL CALL ATTENDANCE**

Commissioner Berson absent due to out of town;  
Commissioners Stanaway, Cameron, Anderson absent

**DECLARATION OF POSTING OF AGENDA**

Per Government Code 54954.2

**PLEDGE**

**OPPORTUNITY FOR PUBLIC COMMENT**

None

## **REPORTS**

### **1. COUNTY LIBRARY REPORT**

Legislation, Funding & Budgeting

**County Librarian**  
**Melinda Cervantes**

**Deputy County Librarian**  
**Sarah Flowers**

Report given by Deputy County Librarian Flowers as Ms. Cervantes is on vacation. They are waiting for the state Budget results but believe there will be a strong likelihood for operational cuts. Some of the cuts may be possible with attrition such as with the 14 retirements system wide this year. None of these are from Morgan Hill. Still hopeful on the parcel tax campaign for next year.

Beginning July, fines and fees policy changes come into effect. Fees for 4<sup>th</sup> hold seems to be an issue.

Joint Powers Authority

**Council Member Steve Tate**

Follow-up on campaign effort taking place with Measure B on March Ballot to extend parcel tax – received 61% but needed 67%. Researching a Special election: June 2005—need to raise \$300,000 to get the bond passed. Some strategies include fundraising for more money earlier in the campaign. Need volunteers. Steve Tate is a co-chair of the campaign. Looking at what worked in Los Altos who did have a passing vote: door to door campaigning, no phoning; work on a more decentralized process with a central committee.

Friends-AAUW-Library Commission How do you get them to vote? Library supporters working on a voter awareness campaign “Get out to Vote” push.

### **2. MORGAN HILL LIBRARY REPORT**

User Statistics-Staffing-Programs-Upcoming Events

**Community Librarian**  
**Nancy Howe**

49,500 items circulated 677 sign-ups for reading program.  
July 4<sup>th</sup> Morgan Hill Parade displayed the **Book Cart Drill Team**: photos were shared.  
14 volunteer staff from bookmobile and story time programs participated.

August 7: Annual volunteer recognition reception. Invitational flyer was distributed.  
Friends buy a book on behalf of the volunteers and the 90<sup>th</sup> birthday of the MH library -- celebrate with AAUW chorus with songs of the decades, tours, special programs.

Grant funding: Morgan Hill Rotary club: \$1200 for shelving, \$600 for books to be donated in the honor of club speakers.

Community Librarian Howe wrote a successful grant and received \$13,300 from Mervyn’s Go Places and Read Program. Start September the staff will be reaching out to K-3<sup>rd</sup> graders with opportunities to get a library card and into the library. The grant will also fund special programming in October and November for Families to continue with the Public Awareness and community education campaign.

Commissioner Macchia requested that this grant information be made known as part of the campaign and that staff was responsible for writing the grant.

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### 3. LEGISLATIVE COMMITTEE

**Vice-Chair Dillmann**

Commissioner Dillmann distributed California State Library's Office of Library Construction information sheets.

Ballot for new public library construction funding legislation has been moved to the March 2006 ballot for \$1billion.

### 4. YOUTH ADVISORY COMMITTEE

**Chair England**

**No report**

**Vice-Chair O'mahen**

Staff was asked to check with the Youth Advisory Committee if they wanted to continue to be placed on the agenda. Library staff have been attending the Youth Advisory Committee meetings and believed that was working well.

### 5. CONSENT CALENDAR

#### **APPROVAL OF MEETING MINUTES OF MAY 24 and JUNE 7, 2004**

Motion made by Vice-Chair Dillmann, seconded by Commissioner Nale, approved 3:0:2

## **BUSINESS**

### **1. REVIEW THE COUNCIL STAFF REPORT OF JUNE 23, 2004 REGARDING THE COUNCIL SUB-COMMITTEE RECOMMENDED SITE FOR THE NEW LIBRARY.**

**Recommended Action:** For information only.

Please refer to attached Council report dated June 23, 2004.

City Council meeting of June 23, the Council Approved 3-1, with Carr voting NO, and Sellers absent Council DIRECTED staff to proceed with the first and second items under the proposed Implementation Plan (*first, for City Manager to prepare appropriate analysis and findings for Council to consider an increase in Library Development Impact Fee and second, for City Manager to analyze the alternate project management model and prepare recommendations for Council to consider on how to obtain the services of a qualified construction management firm and architect*) and CONTINUED the site selection decision to the July 21, 2004 Council meeting.

For discussion:

Chair Gregg made the following statements:

Site is integral for county library operations. Has concerns that the downtown site is constrained on design, parking downtown- sharing is an issue, and there is limited ability to expand.  
28,000 sq. ft. minimally adequate.

Three points:

1. Segment of the population who is convinced it should be at the Civic Center Site.
2. Downtown supporters have their own self interests in supporting the project downtown
3. Encourage other improvements—see the wisdom of looking to improve downtown.

Actively want Civic Center Site.

Physical problem of downtown site due to lease.

Commissioner Phebus: on a San Jose building Team, they have put together a program to have Architects solve problems at sites.

Vice-Chair Dillmann: Problems need to be solvable, lets rethink the whole thing.

All agree Morgan Hill needs a new library.

### **2. SELECTION OF CHAIR AND VICE-CHAIR**

Recommended Action: Select Chair and Vice-Chair per Council procedure.

Next chair will be Commissioner Dillmann, Vice-Chair will be Commissioner Nale, effective next meeting, approved 5:0.

**ANNOUNCEMENTS**

Future agenda items: Vice-Chair Dillmann suggested a discussion on establishing a fund-raising committee for library operations external funds (extra hours, purchase of resources).

Commissioner Berson left a message with the Commission that he would like to discuss Sister City Library ideas, specifically with the City of China.

Motion to adjourn the meeting by Commissioner Nale, seconded by Commissioner Phebus, approved 5:0.

**ADJOURNMENT** to the next monthly meeting on **August 9, 2004 at 7:15 p.m. in Council Chambers.**